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February 22, 2021

To Whom It May Concern,

Company Name: Insource Co., Ltd.
Representative: Takayuki Funahashi
Representative Director and CEO
(Code number: 6200, First Section of the Tokyo
Stock Exchange)
Contact: Shigeo Fujimoto
Director, Executive Officer,
Chief Financial Officer
(Corporate Management Department)
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Notice: Announcement of Relocation of Corporate Headquarters

Insource Co., Ltd. hereby announces today that it resolved to relocate its corporate headquarters at its Board of Directors meeting as follows.

1. Outline of Headquarters Relocation

Name: Insource Tokyo Headquarters

New Address: Insource Doukanyama Building, 4-19-12 Nishinippori, Arakawa-ku, Tokyo

(Current Headquarters Address: 5F Kandabashi Park Building, 1-19-1 Kanda Nishiki-cho, Chiyoda-ku, Tokyo)

Departments to be Relocated: Sales Management, Expert Sales, Headquarters Sales, Media, CEO Office,
Corporate Management, Group Human Resources, System Engineering

*The Head Office is located at the following address as announced on January 25, 2021.

Address of Head Office: 3-20 Kanda Ogawamachi, Chiyoda-ku, Tokyo

2. Starting Date of Operations at New Headquarters

March 29, 2021 (Monday)

Please be noted that our business will be continued at the current Headquarters address until March 26 (Friday).

3. Reason for Relocating Headquarters

In order to reduce land rent by using our own properties and to support the expansion of online services

4. Impact on the Company's Performance

As for the impact of this matter on the current financial year's business performance, the temporary expenses associated with the above relocation have been factored into the financial forecast. In addition, the effect of reducing land rent is expected to be realized after the next financial year.

END